

Agenda Item Form

Agenda Date: 06/29/04

Districts Affected: 2

Dept. Head/Contact Information: BYRON E. JOHNSON, DIRECTOR, PURCHASING, 541-4313

Type of Agenda Item:

- | | | |
|---|---|--|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input checked="" type="checkbox"/> Other <u>Construction Change Orders Increases</u> | | |

Funding Source:

- ☐ General Fund
- ☐ Grant (duration of funds: _____ Months)
- ☒ Other Source: Cetificates of Obligation

Legal:

- ☒ Legal Review Required Attorney Assigned (please scroll down): Ruth Reyes ☐ Approved ☐ Denied

Timeline Priority: ☒ High ☐ Medium ☐ Low # of days: _____

Why is this item necessary:

To be able to continue construction of Animal Shelter project.

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Please see the attached Change Orders for Description Changes.

Statutory or Citizen Concerns:

N/A

Departmental Concerns:

N/A



DATE: June 24, 2004

TO: Municipal Clerk

FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313

THRU: Aurora Wells
Interim Bid Clerk ext. 4038

CITY CLERK DEPARTMENT

200 JUN 24 PM 2 03

Byron E. Johnson, C.P.M.

Please place the following item on the CONSENT agenda for the Council Meeting of JUNE 29, 2004.

Item should read as follows:

Approve the following Change Orders to JanCar, Inc. for the Animal Shelter project:

Change Order No. Two (Construction Change) for an increase in the amount of \$15,267.18. The purpose of this change order is to (1) Laminate CMU wall surfaces in meeting room; (2) Haul in water to continue with site construction.

Change Order No. Three (Construction Change) for an increase in the amount of \$22,450.10. The purpose of this change order is to (1). Add R-19 insulation to "saddle" section of roof; (2) Replace three hollow metal doors in lieu of aluminum doors; (3) Align four dog face ornamentation with wood columns; (4) Place livestock sealer in animal areas in lieu of standard floor sealer; (5) Delete standard floor sealer.

Change Order No. Four (Construction Change) for an increase in the amount of \$229,538.00. The purpose of this change order is to add the following Alternates: No. 8 Animal Holding Cages; No. 7 Rock Wall; No. 2 Millwork and Cabinetry.

Additionally, it is requested that the Mayor be authorized to execute budget transfers for this project as necessary.

Contact person: Byron E. Johnson C.P.M., Director of Purchasing at (915) 541-4313.

AGENDA FOR: JUNE 29, 2004

*

DATE: JUNE 24, 2004

TO: Municipal Clerk

FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313

THRU: AURORA WELLS
Interim Bid Clerk ext. 4038

Please place the following items on the **CONSENT** agenda for the Council Meeting of **JUNE 29, 2004.**

Items should read as follows:

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Additionally, it is requested that the Mayor be authorized to execute budget transfers for this project as necessary.

Contact person: Byron E. Johnson C.P.M., Director of Purchasing (915) 541-4313.

AGENDA FOR: **JUNE 29, 2004**

**CITY OF EL PASO PURCHASING
CHANGE ORDER**

DATE: 06/24/04

CHANGE ORDER NO.: 02

☐ SCOPE CHANGE

☒ CONSTRUCTION CHANGE

PROJECT: Animal Shelter

BID NO.: 2003-201

TO (Contractor): JanCar, Inc.

DEPT. ID#: 31250202

PROJ/GRANT/USER: PPW0051

FUND: 27217

ACCOUNT: 508027

PO NO.: 2004002992

You are directed to make the following changes in this Contract:

1. Laminate CMU wall surfaces in meeting room. 2. Haul in water to continue with site construction.

CHANGE ORDER AMOUNT : \$15,267.18

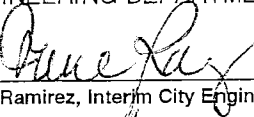
Original Contract Sum	\$3,107,442.00
Net Change by previous Change Orders	\$696.39
Contract Sum prior to this Change Order	\$3,108,138.39
Contract Sum will be (increased) (decreased) (unchanged) by this Change Order	\$15,267.18
New Contract Sum, including this Change Order	\$3,123,405.57
Total Net Value of Change Orders To Date	\$15,963.57

Contract Time will be (increased) (decreased) (unchanged)

BY (5) DAYS*

Net Change Order Percentage (Not to exceed 25%)

0.51%

CITY OF EL PASO	ARCHITECT / ENGINEER	CONTRACTOR
TWO CIVIC CENTER PLAZA EL PASO, TX-79901	Prestidge, Smith, Razloznik, Barajas, Bustamante Architects, Inc. (PSRBB)	JanCar, Inc.
CITY COUNCIL ACTION REQ'D: CIRCLE ONE: YES NO DATE APPROVED:		
ENGINEERING DEPARTMENT:		
By:  Irene Ramirez, Interim City Engineer	By: _____	By: _____
Date: 6/24/04	Date: _____	Date: _____

* Subject to the terms of the Contract, GENERAL CONDITIONS, SECTION 2.5

REQUEST FOR CHANGE ORDER

TO: Contract Compliance DATE: 06-22-04
FROM: Eduardo Rodriguez Engineering ext. 4661
RE: Project: Animal Shelter. Bid No: 2003-201

Change Order No: 2

Please Indicate Type: Construction ☒ Scope ☐

Please Indicate Action to PO: Increase ☒ Decrease ☐

Change in Contract Time: 5 Days

Change Order Amount: \$15,267.18

Unforeseen Condition:

Value Engineering: \$12,891.18
\$2,376.00

Error/Omission:

User Request:

Total \$15,267.18

Description:

1. Laminate CMU wall surfaces in meeting room.
2. Haul in water to continue with site construction.

Note: Please see attached documents.

Attachments: Problem/Solution Rationalization
Contractor's Cost Proposal

JUN 23 2004

Animal Shelters

Change Order #2

Problem: (1) Three out of four CMU walls designed do not call for any type of covering. Need to laminate these walls to match the one with cover.
(2) No water line to tap into throughout construction, hence water needs to be hauled in.

Solution: (1) Laminate CMU wall surfaces in meeting room with Gypsum Wall Board. **\$2,376.00 Value Engineering**
(2) Haul in water to continued with site construction. **\$12,891.18 Unforeseen Condition**

Total \$ 15,267.18


JOE WARDY
MAYOR



MUNICIPAL SERVICES
Excellence through Teamwork

June 3, 2004

TO: Irene Ramirez, Interim Director
Engineering Department

FROM: Edward Drusina, P.E.
Deputy CAO for Municipal Services 

SUBJECT: Animal Control Center Project

In accordance with our interlocal agreement on the above-subject project, the County of El Paso and the City of El Paso must approve all changes. PSRBB Architects, Inc. has sent us a detailed breakdown of Change Order #2 (enclosed) for this purpose. The Animal Shelter Project Management Committee reviewed the change and approved forwarding to these two bodies with a recommendation that it be approved.

Please add this to the city council agenda along with Change Order #1. If I may be of any assistance in the development or explanation of this change, please let me know.

Enclosure

ab

C: Pat Adatao, Deputy CAO for Building and Planning Services

CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING Jr.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

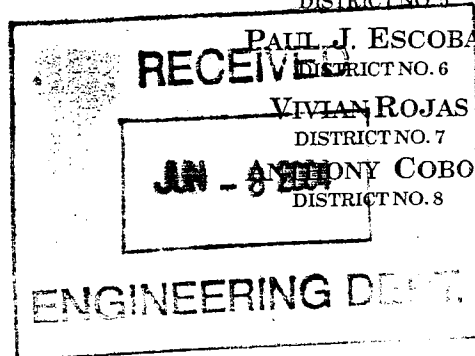
JOHN COOK
DISTRICT NO. 4

DANIEL S. POWER
DISTRICT NO. 5

PAIL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY COBOS
DISTRICT NO. 8



Memo

To: Eddy Rodriguez - City of El Paso Engineering Dept.
From: Bob Filarski
CC: Preston Brown - JanCar, Inc.
Date: 6/21/2004
Re: Change Order No. 2 - New Animal Shelter Facility

Mr. Rodriguez,

The seven (7) items proposed for Change Order No. 2, were proposed for the following reasons, as discussed on 6-4-04 with Mr. Shadrick and yourself:

1. Lamination of Gypsum Wall Board to CMU wall surfaces in the Conference Room, was requested by the Health Dept for, a more finished appearance. The change is for adding gypsum board, tape and texture. The paint was already included on the CMU wall surfaces. The cost submitted by JanCar is (+\$2,376.00).
2. Additional R-19 Insulation in the "Saddle" portion of the Roof Construction was required due to a change in the metal roof configuration. Initially the roof was to have rigid rooftop insulation, but the submitted metal roofing did not allow for this. The project was bid with a metal roof with No Roof insulation. The R-19 will allow the building envelope to comply with the International Energy Code minimum requirements. The cost submitted by JanCar is (+\$2,288.50).
3. Three (3) additional aluminum entry doors in lieu of hollow metal doors, was requested by the Health Dept. The cost submitted by JanCar is (+\$5,303.60).
4. The relocation of "Dog Faces" over four (4) exterior wood columns was required due to a respacing of the wood columns prior to the bid. The structural steel submittals did not allow for this change, subsequently, when erected, the dog faces did not align with the columns. The cost submitted by JanCar is (+\$1,242.00).
5. Livestock rated floor stain and sealer in lieu of standard floor sealer is required in all the animal areas for resistance to animal waste and urine. The Specifications had 2 types of sealer specified in Sections 03300 and 09930 respectively. Section 03300 listed a standard type sealer for use in Mechanical Rooms and such. The stain and sealer specified in Section 09930 was intended for use in the animal handling areas. The standard type sealer was bid throughout the job and Will Not hold-up in the animal handling areas. The cost submitted by JanCar is (+\$15,716.00)

6. Delete standard floor sealer in lieu of livestock rated material in the animal handling areas. The credit submitted by JanCar is (-\$2,100.00). This item only applies if item No. 6 is accepted.
7. Hauling of water to site while waiting for City/ PSB Agreement was required prior to the installation of the permanent water service. The cost originally submitted by JanCar was +\$16,255.26 and revised to +\$14,136.20, on 6-18-04)

These items total an additive change to the Construction Contract of (+\$38,961.80)
\$1289.18 NEGOTIATED PRICE

If you have any questions or require additional information, please call me at 877-2020.



Robert C. (Bob) Filarski, AIA

PSREB Architects



El Paso City-County Health and Environmental District

Jorge C. Magaña, M.D., F.A.A.P., Director

Mark A. Everett, M.B.A., Public Health Administrator

June 17, 2004

PSRBB Architects, Incorporated
1845 Northwestern Drive Suite A
El Paso, Texas 79912

To Whom It May Concern:

The following items were approved by the El Paso City -County Health and Environmental District on May 24, 2002.

Item 1 – Lamination of Gypsum Wall Board to CMU wall surfaces in Conference Room	\$2,376.00
Item 3 – 3 additional aluminum entry doors in lieu of hollow metal doors	\$5,303.60

The total cost of these alternates is \$7,679.60.

Sincerely,

A handwritten signature in black ink, appearing to read "Jorge C. Magaña".

Jorge C. Magaña, MD, FAAP
Director



PRESTIDGE • SMITH • RAZLOZNIK • BUSTAMANTE • BARELA
ARCHITECTS, INCORPORATED

May 25, 2004

Items for Animal Shelter Change Order No. 2

As approved by the Animal Shelter Project Management Committee at a Public Meeting held Monday, May 24, 2002. Committee Members include the Following:

Charles Skruggs – County Commissioner, El Paso County
Ed Drusina – Director of Public Works, City of El Paso
Dr Lee Hutchison – El Paso City/ County Health District
James Kluetz – Public Member

<u>Item 1</u>	– Lamination of Gypsum Wall Board to CMU wall surfaces in Conference Room	+ \$ 2,376.00	✓
<u>Item 2</u>	– Additional R-19 Insulation in the "Saddle" portion of the Roof Construction	+ \$ 2,288.50	✓
<u>Item 3</u>	– 3 additional aluminum entry doors in lieu of hollow metal doors	+ \$ 5,303.60	✓
<u>Item 4</u>	– Relocation of "Dog Faces" over 4 exterior wood columns	+ \$ 1,242.00	✓
<u>Item 5</u>	– Livestock rated floor stain and sealer in lieu of standard floor sealer	+ \$ 15,716.00	✓
<u>Item 6</u>	– Delete standard floor sealer in lieu of livestock rated material	– \$ 2,100.00	✓
<u>Item 7</u>	– Hauling of water to site while waiting for City/ PSB Agreement	+ \$ 16,255.26	✓
Proposed Total Change Order No. 2		+ \$ 41,081.56	18
Combined with Change Order No. 1 the total amount of Change Orders to date would be CO #1 (\$ 696.39) + CO #2 (\$ 41,081.56) =		+ \$ 41,777.95	18

This amount (\$41,777.95) represents 1.34% of the Original Contract Sum.

Back-up material for the individual items, are included with this document.

Should you have any questions or require additional information, please call me at 877-2020

Respectfully Submitted,

Robert C. (Bob) Filarski, AIA
PSRBB Architects

General Contractor

Commercial / Industrial
Design / Build / Turnkey
Pre-engineered Buildings / Site-work
Utilities / Concrete / Paving

Jan - Car, Inc.

16000 Ashford Street
Emerald Springs Golf Club (LL)
Horizon City, Texas 79928
(915) 852-9500 Fax: (915) 852-9331
e-mail: jancarinc@aol.com

REQUEST FOR CHANGE ORDER**ADDITIONAL DRYWALL ROOM NO. 103****PAGE 1 OF 2****DATE: MAY 17, 2004****FAXED: 541-4441-CITY
877-2222-PSRBB**

**PROJECT : ANIMAL SHELTER BID # 2003-201
5001 FRED WILSON
EL PASO, TEXAS 79930**

**TO: CITY OF EL PASO, TEXAS
MR. KAREEM DALLO / EDDIE RODRIGUEZ
2 CIVIC CENTER PLAZA
EL PASO, TEXAS 79901-1196**

WE ARE TRANSMITTING THE FOLLOWING:

**PER YOUR DIRECTIVE, WE ARE SUBMITTING THIS COST BREAKDOWN
FOR THE ADDITIONAL WORK NECESSARY TO FURNISH AND INSTALL
DRYWALL ON THE EAST, SOUTH & WEST WALLS OF ROOM NO. 103.**

**PLEASE SEE THE ATTACHED BREAKDOWN OF COSTS FROM OUR
SUBCONTRACTOR (V & R DRYWALL)-----\$ 2,066.00
JAN-CAR, INC. OVERHEAD 5%-----\$ 103.00
JAN-CAR, INC. FEE 10%-----\$ 207.00**

TOTAL CHANGE ORDER AMOUNT-----\$ 2,376.00

V & R DRYWALL IS ON SITE NOW AND NEEDS A DIRECTIVE ASAP.

THANK YOU,

**M P BROWN
PROJECT MANAGER
JAN-CAR, INC.**

Item # 1

13:44 9158529331
2004 22:35 915-7710958

PAGE 03
PAGE 81

VAN DYK

1110 N. Pecos
El Paso, Texas 79903

Phone 774-0955
Fax 771-0858

JAN-CAR, INC.
16000 Ashford
Horizon City, TX 79928
(915) 852-9500
(915) 852-9331

5/17/04
PAGE 2 of 2

May 13, 2004

Jan-Car, Inc.
16000 Ashford
Horizon City, Texas 79928
Fax 852-9331

Attn: Preston Brown

Project: Animal Shelter

Quotation

Scope of work

Additional work to furnish and install drywall on the E, S & west CMU walls
in room 103

Breakdown

Laminate sheetrock to C.M.U.

Sheetrock

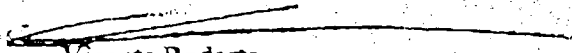
Labor: 2 men x 2 days (8hr shifts) @ 14.44	\$462.08
x 33%	\$152.49
Sheetrock material 1500sq ft x .22	\$330.00
Mud & nails	\$50.00

Tape, bed and texture

Labor: 2 men x 3 days (8 hr shifts) x 14.44	\$693.12
x 33%	\$228.73
Material - Mud, tape and corner bead	\$150.00

Total \$2,066.42

Sincerely,


Vicente Rodarte
President

General Contractor

Commercial / Industrial
Design / Build / Turnkey
Pre-engineered Buildings / Site-work
Utilities / Concrete / Paving

Jan - Car, Inc.

16000 Ashford Street
Emerald Springs Golf Club (LL)
Horizon City, Texas 79928
(915) 852-9500 Fax: (915) 852-9331
e-mail: jancarinc@aol.com

REQUEST FOR CHANGE ORDER

WATER HAULING COSTS

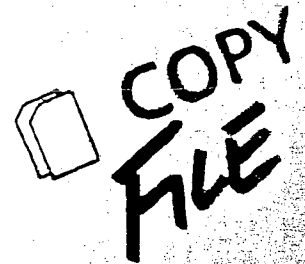
PAGE 1 OF 12

DATE: MAY 10, 2004

FAXED: 541-4441-CITY
877-2222-PSRBB

PROJECT : ANIMAL SHELTER BID # 2003-201
5001 FRED WILSON
EL PASO, TEXAS 79930

TO: CITY OF EL PASO, TEXAS
MR. KAREEM DALLO / EDDIE RODRIGUEZ
2 CIVIC CENTER PLAZA
EL PASO, TEXAS 79901-1196

COPY
FILE

WE ARE TRANSMITTING THE FOLLOWING:

PLEASE SEE THE ATTACHED RFLS DATED OCT. 21, 2003 & NOV. 18
REQUESTING A DECISION ON THE 8" WATER LINE RELOCATION.

PLEASE SEE THE ATTACHED LETTER (REQUEST FOR CHANGE ORDER)
DATED MARCH 10, 2004 FOR WATER HAULING COSTS INCURRED DUE
TO THE 8" WATER LINE NOT BEING APPROVED FOR CONSTRUCTION.

ON APRIL 8th, 2004, THE EPWU/BSB SENT A LETTER TO THE CITY OF EL
PASO CITY ENGINEER STATING THAT THE MCU HAD BEEN RECEIVED
(SEE THE ATTACHED COPY).

JAN-CAR, INC. COMPLIED WITH REQUESTED INFORMATION BY LETTER
DATED APRIL 26, 2004 SENT TO MR. KAREEM DALLO.

PLEASE SEE THE ATTACHED FIVE INVOICES DETAILING THE RENTAL
OF THE WATER TRUCK FROM 12/8/03 THRU 4/23/04.

1. DOCUMENT NO. 5313289-001-----\$ 2257.20 2052.00
2. DOCUMENT NO. 5313289-003-----\$ 1980.00 1800.00
3. DOCUMENT NO. 5313289-004-----\$ 1980.00 1800.00
4. DOCUMENT NO. 5313289-005-----\$ 1980.00 1800.00
5. DOCUMENT NO. 5313289-008-----\$ 2138.00 1957.72

NOTE: WE ARE NOT CHARGING FOR TRUCK DRIVER WAGES.

STAR PAVERS BILLING DATED JAN. 6, 2004-----\$ 3800.00
TOTAL COSTS INCURRED ----- \$14,135.20

Handwritten notes:
\$13,209.72 - 2000 credit
11,209.72
11/28/04
1/28/05

Handwritten in a cloud:
Item # 7

General Contractor
Commercial / Industrial
Design / Build / Turnkey
Pre-engineered Buildings / Site-work
Utilities / Concrete / Paving

Jan - Car, Inc.

16000 Ashford Street
Emerald Springs Golf Club (LL)
Horizon City, Texas 79928
(915) 852-9500 Fax: (915) 852-9331
e-mail: jancarinc@aol.com

PAGE 2 OF 12

JAN-CAR, INC. OVERHEAD 5% — \$ 706.26
JAN-CAR, INC. FEE 10% — \$ 1,414.00

TOTAL CHANGE ORDER AMOUNT — \$ 16,255.46

AS OF THIS DATE, P.A CONTRACTORS HAS NOT RECEIVED A NOTICE TO PROCEED FOR THIS WORK. WE HAVE THE FINAL SITEWORK BEGINNING (BASE AND ASPHALT, AND SITE CONCRETE) WHICH REQUIRES WATER FOR COMPACTIONS. ADDITIONAL WATER HAULING COSTS WILL CONTINUE.

WE ARE NOT CHARGING FOR THE WATER PURCHASED FROM JOBE AS WE WOULD HAVE HAD TO PURCHASE WATER FROM THE CITY ANYWAY.

THANK YOU

MPBROWN
PROJECT MANAGER
JAN-CAR, INC.

General Contractor

Commercial / Industrial
Design / Build / Turnkey
Pre-engineered Buildings / Site-work
Utilities / Concrete / Paving

Jan - Car, Inc.

16000 Ashford Street
Emerald Springs Golf Club (LL)
Horizon City, Texas 79928
(915) 852-9500 Fax: (915) 852-9331
e-mail: jancarinc@aol.com

TRANSMITTAL

DATE: OCTOBER 21, 2003

PROJECT : ANIMAL SHELTER BID # 2003-201
5001 FRED WILSON
EL PASO, TEXAS 79930

TO: CITY OF EL PASO, TEXAS
MR. KAREEM DALLO
2 CIVIC CENTER PLAZA
EL PASO, TEXAS 79901-1196

WE ARE TRANSMITTING THE FOLLOWING FOR APPROVAL:

REQUEST FOR INFORMATION NO. 1

REFERENCING PLAN SHEETS C-2, C-3, & P-2 DETAILING THE NEW 8" WATERLINE THAT THE NEW BUILDING SERVICE AND FIRE HYDRANT CONNECTS TO-----JAN-CAR SCHEDULED THAT THIS WATERLINE BE INSTALLED NOW FOR THE WATER REQUIRED FOR SITEWORK.

AFTER THE PRE-CONSTRUCTION MEETING ON THE 14th OF OCTOBER THERE WAS SOME DISCUSSION ABOUT THE POSSIBLE RELOCATION OF THIS 8" WATERLINE-----DO WE PROCEED AS DRAWN ?

M P BROWN III

JAN-CAR INC.
PROJECT MANAGER

JAN-CAR, INC.
16000 Ashford
Horizon City, TX 79928
(915) 852-9500
(915) 852-9331 Fax

5/10/04
PAGE 3f

General Contractor
Commercial / Industrial
Design / Build / Turnkey
Pre-engineered Buildings / Site-work
Utilities / Concrete / Paving

Jan - Car, Inc.

16000 Ashford Street
Emerald Springs Golf Club (LL)
Horizon City, Texas 79928
(915) 852-9500 Fax: (915) 852-9331
e-mail: jancarinc@aol.com

REQUEST FOR INFORMATION

DATE: NOVEMBER 18, 2003

FAXED: 541-4441

PROJECT : ANIMAL SHELTER BID # 2003-201
5001 FRED WILSON
EL PASO, TEXAS 79930

JAN-CAR, INC.
16000 Ashford
Horizon City, TX 79928
(915) 852-9500
(915) 852-9331 Fax

5/10/04
PAGE 4/11

TO: CITY OF EL PASO, TEXAS
MR. KAREEM DALLO
2 CIVIC CENTER PLAZA
EL PASO, TEXAS 79901-1196

WE ARE TRANSMITTING THE FOLLOWING: RFI

JAN-CAR INC SENT AN RFI ON OCT. 21, 2003 REGARDING THE NEW
WATER / FIRE LINE EXTENSION.

ON NOV. 4th WE RECEIVED THE NEW WATER LINE RELOCATION
DRAWINGS DETAILING THE REVISED LAYOUT.

IN MY CONVERSATION WITH MR. JESUS HALLER (PUBLIC SERVICE
BOARD - 549-5546) QUESTIONING WHY WE COULD NOT START THE
INSTALLATION OF THIS LINE, HE INFORMED ME THAT ON TWO
OCCASIONS (JUNE 2003 & OCT. 2003) THE CONTRACT AGREEMENT WAS
SENT TO THE CITY OF EL PASO FOR SIGNING.

TO THIS DATE , NO AGREEMENT HAS BEEN SIGNED, THUS THE PSB
WILL NOT ISSUE A PERMIT / AUTHORIZATION TO PROCEED.

WE WOULD APPRECIATE YOUR HELP IN RESOLVING THIS PROBLEM.

THANK YOU,

MPBROWN
PROJECT MANAGER

CC: PSRBB 877-2222

GENERAL CONTRACTOR

General Construction
Design / Build / Turnkey
Pre-engineered Buildings / Site-work
Utilities / Concrete / Paving

Jan - Car, Inc.

16000 Ashford
Horizon City, Texas 79928
Phone: 915 852-9500
Fax: 915 852-9331

email: jancarinc@aol.com

REQUEST FOR CHANGE ORDER

DATE: March 10, 2004

**PROJECT: ANIMAL SHELTER BID 3 2003-201
500 FRED WILSON
EL PASO, TEXAS**

JAN-CAR, INC.
16000 Ashford
Horizon City, TX 79928
(915) 852-9500
(915) 852-9331 Fax

5/10/04
Page 54

**TO: CITY OF EL PASO, TEXAS
MR. KAREEN DALLO
2 CIVIC CENTER PLAZA
EL PASO, TEXAS 79901-1196**

**WE HAVE REQUESTED THE SCHEDULING FOR THE
WATERLINE INSTALLATION SINCE OCTOBER (SEE
ATTACHED RFT'S). BECAUSE THIS ISSUE HAS NOT BEEN
RESOLVED, JAN-CAR, INC. HAS INCURRED THE
FOLLOWING EXPENSE FOR WATER ON SITE:**

WATER PURCHASE FORM JOBE DEC - FEB	\$244.92 (BILLS ATTACHED)
ANTICIPATED PURCHASE FOR MARCH	\$90.00
HERTZ WATER TURCK RENTAL 12/8-1/5	\$2257.20 (CONCRETE, MASONRY)
1/5 - 2/2	\$1980.00 (CONCRETE, MASONRY)
2/3 - 3/1	\$1980.00 (CONCRETE, MASONRY)
3/1 - 4/1	\$1980.00 (CONCRETE, MASONRY)
STAR PAVERS	\$3800.00 (EARTHWORK)
Plus 10% and 10% PROFIT AND OVERHEAD	\$2466.44

WE ARE REQUESTING A CHANGE ORDER IN THE AMOUNT OF \$14,798.56.

**HAS THE AGREEMENT BEEN SIGNED WITH THE PUBLIC SERVICE
BOARD?**

**WHEN WILL A PERMIT BE ISSUED SO THAT WE CAN PROCEED WITH
THIS WORK? WE ARE THREE MONTHS BEHIND SCHEDULE REGARDING
THIS PORTION OF THE WORK.**

M.P. BROWN III

**JAN-CAR, INC.
PROJECT MANAGER**

Exhibit -
Known -

-----Original Message-----

From: Jesus M. Haller
Sent: Thursday, April 08, 2004 10:31 AM
To: 'javier.x@ci.el-paso.tx.us'; 'ramirezj@ci.el-paso.tx.us'
Cc: Joe L. Lares; Punch Ortiz; Catherine Fore; Nancy Gron
Subject: Animal Shelter - 5001 Fred Wilson

JAN-CAR, INC.
16000 Ashford
Horizon City, TX 79928
(915) 852-9500
(915) 852-9331 Fax

5/10/04

Page 6 of 12

April 08, 2004

Ms. Irene Ramirez, PE
City Engineer

RE: Animal Shelter - 5001 Fred Wilson Road.

Dear Ms. Ramirez:

EPWU-PSB is in receipt of a copy of the executed Memorandum of Understanding (MOU) pertaining to the above project.

In connection to this MOU, EPWU-PSB respectfully requests the following information:

- A. Name of the Contractor that will be constructing the 8-inch diameter water main.
- B. Amount of contract for the construction of the 3-inch diameter water main.
- C. Copies of the following insurance coverage (pertaining to the Contractor):

Automobile, Commercial Liability, and Worker's Compensation in all these the EPWU-PSB shall be named the certificate holder.

In the case of the Commercial Liability the EPWU-PSB shall be also named the certificate holder.

EPWU-PSB has not received payment from the City pertaining to Exhibit "C" (Engineering Services Fee invoice) for \$ 311.36.

Please forward to the attention of:

Jose L. Lares, Jr., P.E.
Engineering Division Manager - Developer and Land Management Services
El Paso Water Utilities - Public Service Board
1154 Hawkins Blvd.
El Paso, Texas 79925

4/12/2004



PROGRESS BILLING
ORIGINAL INVOICE

1/05/04

JAN-CAR, INC.
16000 Ashford
Horizon City, TX 79928
(915) 852-9500
(915) 852-9331 Fax

5/10/04

PAGE 7 of 11

THANK YOU FOR RENTING FROM HERTZ!



CUSTOMER NUMBER: 1404421

RES/QUOTE NUMBER: 6597432

DOCUMENT NUMBER: 5313289-001

JAN-CAR INC 16000 ASHFORD HORIZON CITY, TX 79928		PO NUMBER: JOB NUMBER: ORDERED BY: SIGNED BY: DELIVERED BY: RENTAL START DATE: CLOSED BY: SALES REP:	03-4 24- JAN-CAR INC - J VASQUEZ, E VASQUEZ, E 12/08/03 10:0 DESI COOPE
SHIPPING ADDRESS: JAN-CAR INC ANIMAL SHELTER FRED WILSON EL PASO, TX 79928	HERTZ LOCATION: 603 830 PENDALE ROAD EL PASO, TX 79907 915-590-9339	RENTAL DAYS: INVOICE FROM DATE: INVOICE THRU DATE:	2 12/08/0 1/05/0

PAYMENT TERMS ARE NET 10 DAYS

Customer is responsible for FUEL, FLATS, DAMAGE and
CLEANUP FEES.

LATE CHARGES MAY APPLY
FOR CUSTOMER SERVICE AND BILLING
INQUIRIES CALL 1-800-456-6492

DIRECT PAYMENT TO:

HERTZ EQUIPMENT RENTAL
P.O. BOX 26390
OKLAHOMA CITY, OK 73126-0390

	ORIGINAL	ADJ	TOTAL
RENTAL CHARGES	2600.00	800.00-	1800.00
LDW 14% of Rent Chgs	364.00	112.00-	252.00
TAXABLE CHARGES	2964.00	912.00-	2052.00
SALES TAX	296.40	91.20-	205.20
TOTAL CHARGES	3260.40	1003.20-	2257.20

NET DUE

2257.20

Qty	Equipment #	Hours/Min	Day	Week	4 Week	Amount
1	TRUCK/WATER/2000 GALLON/DSL 664200248 Make: FORD Model: F750-1 Ser #: 3PDPF7563YMA37549	8.00hr/ 315.00	315.00	780.00	2600.00	2600.00
	Miles Free:	50	250	750		
	MI OUT: 3910.00 MI IN: MIL CHG: .50 Adj: RATE					800.00-

PAID
CKNO DATE

17658 1/23/04

For GREAT DEALS on USED EQUIPMENT - visit us on-line at www.hertzequip.com
Detach and send bottom portion with payment.

JAN-CAR INC
16000 ASHFORD
HORIZON CITY, TX 79928

1/05/04

Customer Number: 1404421
Document Number: 5313289-001

PLEASE PAY THIS AMOUNT:

2257.20

\$2052.00



PROGRESS BILLING
ORIGINAL INVOICE

2/02/04

JAN-CAR, INC.
16000 Ashford
Horizon City, TX 79928
(915) 852-9500
(915) 852-9331 Fax

5/10/04
Page 8 of 12

THANK YOU FOR RENTING FROM HERTZ!



DOCUMENT NUMBER: 5313289-003

CUSTOMER NUMBER: 1404421

RES/QUOTE NUMBER: 6597432

JAN-CAR INC 16000 ASHFORD HORIZON CITY, TX 79928		PO NUMBER: JOB NUMBER: ORDERED BY: SIGNED BY: DELIVERED BY: RENTAL START DATE: CLOSED BY: SALES REP:	03-41 24- JAN-CAR INC - J VASQUEZ. E VASQUEZ. E 12/08/03 10:00 DESI COOPE
SHIPPING ADDRESS: JAN-CAR INC ANIMAL SHELTER FRED WILSON EL PASO, TX 79928	HERTZ LOCATION: 603 830 PENDALE ROAD EL PASO, TX 79907 915-590-9339	RENTAL DAYS: INVOICE FROM DATE: INVOICE THRU DATE:	2- 1/05/0- 2/02/0-

PAYMENT TERMS ARE NET 10 DAYS

Customer is responsible for FUEL, FLATS, DAMAGE and
CLEANUP FEES.

LATE CHARGES MAY APPLY
FOR CUSTOMER SERVICE AND BILLING
INQUIRIES CALL 1-800-456-6492

DIRECT PAYMENT TO:

HERTZ EQUIPMENT RENTAL
P.O. BOX 26390
OKLAHOMA CITY, OK 73126-0390

	ORIGINAL	ADJ	TOTAL
RENTAL CHARGES	1800.00		1800.00
TAXABLE CHARGES	1800.00		1800.00
SALES TAX	180.00		180.00
TOTAL CHARGES	1980.00		1980.00
NET DUE			1980.00

Qty	Equipment #	Hours/Min	Day	Week	4 Week	Amount
1	TRUCK/WATER/2000 GALLON/DSL 664200172 Make: IH Model: 4700-05 Ser #: 1HTSCABP9YH253656 Miles Free: MI OUT: 21476.00 MI IN: MIL CHG: .20	8.00hr/	250.00	250.00	625.00	1800.00
			100	500	1500	

For GREAT DEALS on USED EQUIPMENT - visit us on-line at www.hertzequip.com
Detach and send bottom portion with payment.

JAN-CAR INC
16000 ASHFORD
HORIZON CITY, TX 79928

2/02/04

Customer Number: 1404421
Document Number: 5313289-003

PLEASE PAY THIS AMOUNT:

1980.00

1800.00



PROGRESS BILLING
ORIGINAL INVOICE

3/01/04

JAN-CAR, INC.
16000 Ashford
Horizon City, TX 79928
(915) 852-9500
(915) 852-9331 Fax

5/10/04
PAGE 9 of 12

THANK YOU FOR RENTING FROM HERTZ!

CUSTOMER NUMBER: 1404421

RES/QUOTE NUMBER: 6597432

DOCUMENT NUMBER: 5113289-004

JAN-CAR INC 16000 ASHFORD HORIZON CITY, TX 79928		PO NUMBER JOB NUMBER: 24 JAN-CAR INC - JA ORDERED BY: VASQUEZ, ED SIGNED BY: VASQUEZ, ED DELIVERED BY: RENTAL START DATE: 12/08/03 10:00 CLOSED BY: SALES REP: DISCLOOPER
SHIPPING ADDRESS: JAN-CAR INC ANTHONY SHELTER FRED WILSON EL PASO, TX 79928	HERTZ LOCATION: 605 810 PENDALE ROAD EL PASO, TX 79907 915-590-3399	RENTAL DAYS: INVOICE FROM DATE: INVOICE THRU DATE:

PAYMENT TERMS ARE NET 10 DAYS

Customer is responsible for FUEL, FLATS, DAMAGE and
CLEANUP FEES.

LATE CHARGES MAY APPLY
FOR CUSTOMER SERVICE AND BILLING
INQUIRES CALL 1-800-456-6492

DIRECT PAYMENT TO:

HERTZ EQUIPMENT RENTAL
P.O. BOX 26390
OKLAHOMA CITY, OK 73126-0390

	ORIGINAL	ADJ	TOTAL
RENTAL CHARGES	1600.00		1600.00
TAXABLE CHARGES	1800.00		1800.00
SALES TAX	180.00		180.00
TOTAL CHARGES	1980.00		1980.00
NET DUE			1980.00

Qty	Equipment #	Hour/Min	Day	Week	4 Week	Amount
1	TRUCK/WATER/2000 GALLON/DSL 664200172 Make: IH Model: 700-13 Ser #: 12TSCAB799YH253656	8.00Hr	250.00	625.00	1800.00	1980.00
	Miles Free:	30	250	750		
	HI CUI: 21476.00 HI IN: 000.00					

For GREAT DEALS on USED EQUIPMENT - visit us on-line at www.hertzequip.com
Detach and send bottom portion with payment

JAN-CAR INC
16000 ASHFORD
HORIZON CITY, TX 79928

3/01/04

Customer Number: 1404421
Document Number: 5113289-004

PLEASE PAY THIS AMOUNT:

1980.00

1800.00



PROGRESS BILLING
ORIGINAL INVOICE

3/29/04

JAN-CAR, INC.
16000 Ashford
Horizon City, TX 79928
(915) 852-9500
(915) 852-9331 Fax

5/10/04

Page 10 of 12

THANK YOU FOR RENTING FROM HERTZ!



CUSTOMER NUMBER: 1404421

RES/QUOTE NUMBER: 6597432

DOCUMENT NUMBER: 5313289-005

JAN-CAR INC 16000 ASHFORD HORIZON CITY, TX 79928		PO NUMBER: JOB NUMBER: ORDERED BY: SIGNED BY: DELIVERED BY: RENTAL START DATE: CLOSED BY: SALES REP:	03 24- JAN-CAR INC - VASQUEZ, VASQUEZ, 12/08/03 10 DESI COOP	
SHIPPING ADDRESS: JAN-CAR INC ANIMAL SHELTER FRED WILSON EL PASO, TX 79928	HERTZ LOCATION: 603 830 PENDALE ROAD EL PASO, TX 79907 915-590-9399	RENTAL DAYS: INVOICE FROM DATE: INVOICE THRU DATE:	3/01 3/29	
		ORIGINAL	ADJ	TOT.

PAYMENT TERMS ARE NET 10 DAYS

Customer is responsible for FUEL, FLATS, DAMAGE and
CLEANUP FEES.

LATE CHARGES MAY APPLY
FOR CUSTOMER SERVICE AND BILLING
INQUIRIES CALL 1-800-456-6492

DIRECT PAYMENT TO:

HERTZ EQUIPMENT RENTAL
P.O. BOX 28390
OKLAHOMA CITY, OK 73128-0390

RENTAL CHARGES	1800.00	1800.
TAXABLE CHARGES	1800.00	1800.
SALES TAX	180.00	180.
TOTAL CHARGES	1980.00	1980.

PAID

CK NO | DATE

17957 | 4/6/04

NET DUE

1980.

Qty	Equipment #	Hours/Min	Day	Week	4 Week	Amount
1	TRUCK/WATER/2000 GALLON/DSL 664200172 Make: IH Model: 4700-05 Ser #: 1HTSCABP9YH253656 Miles Free: MI OUT: 21476.00 MI IN: MIL CHG: .20	8.00hr/ 250.00	250.00	625.00	1800.00	1800.00
			100	500	1500	

For GREAT DEALS on USED EQUIPMENT - visit us on-line at www.hertzequip.com
Detach and send bottom portion with payment.

JAN-CAR, INC.
16000 Ashford
Horizon City, TX 79928
(915) 852-9500
(915) 852-9331 Fax

5/10/04

Price 11.12

INVOICE ORIGINAL INVOICE

4/23/04

THANK YOU FOR RENTING FROM HERTZ!



CUSTOMER NUMBER: 1404421

RES/QUOTE NUMBER: 6597432

DOCUMENT NUMBER: 5313289-008

JAN-CAR INC 16000 ASHFORD HORIZON CITY, TX 79928		PO NUMBER: JOB NUMBER: ORDERED BY: SIGNED BY: DELIVERED BY: RENTAL START DATE: CLOSED BY: SALES REP:	03 24- JAN-CAR INC - VASQUEZ. VASQUEZ. HEF 12/08/03 10 STEVEN D GRIFFI DESI COOP
SHIPPING ADDRESS: JAN-CAR INC ANIMAL SHELTER FRED WILSON EL PASO, TX 79928	HERTZ LOCATION: 803 830 PENDALE ROAD EL PASO, TX 79907 915-590-9399	RENTAL DAYS: INVOICE FROM DATE: INVOICE THRU DATE:	3/29/04 10: 4/23/04 15:

PAYMENT TERMS ARE NET 10 DAYS

Customer is responsible for FUEL, FLATS, DAMAGE and CLEANUP FEES.

LATE CHARGES MAY APPLY
FOR CUSTOMER SERVICE AND BILLING
INQUIRIES CALL 1-800-456-6492

DIRECT PAYMENT TO:

HERTZ EQUIPMENT RENTAL
P.O. BOX 26390
OKLAHOMA CITY, OK 73126-0390

	ORIGINAL	ADJ	TOTAL
RENTAL CHARGES	1800.00		1800.0
SALES ITEMS	3.50		3.5
OTHER CHARGES	5.00		5.0
FUEL CHARGES	149.39		149.3
TAXABLE CHARGES	1803.50		1803.5
SALES TAX	180.28		180.2
TOTAL CHARGES	2138.17		2138.1
NET DUE			2138.1

Qty	Equipment #	Hours/Min	Day	Week	4 Week	Amount
-----	-------------	-----------	-----	------	--------	--------

SALES ITEMS:

Qty	Item number	Unit	Price	
1	CLEANING	EA	5.000	5.00
1/19/04	001	HERTZ CHARGE		1003.20-
4/23/04	008	HERTZ CHARGE		2138.17

For GREAT DEALS on USED EQUIPMENT - visit us on-line at www.hertzequip.com

Detach and send bottom portion with payment.

Oklahoma City, OK 73126-0390
Telephone: (800) 456-6492

PAVERS CONSTRUCTION, INC.
DIRT, PAVING & CONCRETE

JAN-CAR, INC.
16000 Ashford
Horizon City, TX 79928
(915) 852-9500
(915) 852-9331 Fax

5/10/04

PAGE 12 of 12

CHANGE ORDER PROPOSAL

January, 6 2004

ATTN: Preston Brown
Jan Car, Inc

Reference: **Animal Shelter**

38 Water loads \$3,800.00

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and hereby accepted.
You are authorized to do work as specified. Payments will be made upon completion.

Change of order # 2

Signature _____

Date: _____

General Contractor

Commercial / Industrial
 Design / Build / Turnkey
 Pre-engineered Buildings / Site-work
 Utilities / Concrete / Paving

Jan - Car, Inc.

16000 Ashford Street
 Emerald Springs Golf Club (LL)
 Horizon City, Texas 79928
 (915) 852-9500 Fax: (915) 852-9331
 e-mail: jancarinc@aol.com

PAGE 2 OF 2

JAN-CAR, INC. OVERHEAD 5%——\$ 706.26

JAN-CAR, INC. FEE 10%——\$ 1,414.00

TOTAL CHANGE ORDER AMOUNT——\$ 16,255.46

IN A GOOD FAITH EFFORT, WE WISH TO

DISCOUNT THE ABOVE PROPOSAL ——< \$ 2,000.00 >

REVISED TOTAL——\$ 14,255.46

AS OF THIS DATE, P.A CONTRACTORS HAS NOT RECEIVED A NOTICE TO PROCEED FOR THIS WORK. WE HAVE THE FINAL SITEWORK BEGINNING (BASE AND ASPHALT, AND SITE CONCRETE) WHICH REQUIRES WATER FOR COMPACTIONS. ADDITIONAL WATER HAULING COSTS WILL CONTINUE.

WE ARE NOT CHARGING FOR THE WATER PURCHASED FROM JOBE AS WE WOULD HAVE HAD TO PURCHASE WATER FROM THE CITY ANYWAY.

THANK YOU,

**MPBROWN
 PROJECT MANAGER
 JAN-CAR, INC.**

General Contractor

Commercial / Industrial
Design / Build / Turnkey
Pre-engineered Buildings / Site-work
Utilities / Concrete / Paving

Jan - Car, Inc.

16000 Ashford Street
Emerald Springs Golf Club (LL)
Horizon City, Texas 79928
(915) 852-9500 Fax: (915) 852- 9331
e-mail: jancarinc@aol.com

REVISED REQUEST FOR CHANGE ORDER

WATER HAULING COSTS

PAGE 1 OF 1
DATE: MAY 17, 2004

FAXED: 541-4441-CITY
877-2222-PSRBB

PROJECT : ANIMAL SHELTER BID # 2003-201
5001 FRED WILSON
EL PASO, TEXAS 79930

TO: CITY OF EL PASO, TEXAS
MR. KAREEM DALLO / EDDIE RODRIGUEZ
2 CIVIC CENTER PLAZA
EL PASO, TEXAS 79901-1196

WE ARE TRANSMITTING THE FOLLOWING:

PLEASE SEE THE ATTACHED RFI'S DATED OCT. 21, 2003 & NOV. 18
REQUESTING A DECISION ON THE 8" WATER LINE RELOCATION.

PLEASE SEE THE ATTACHED LETTER (REQUEST FOR CHANGE ORDER)
DATED MARCH 10, 2004 FOR WATER HAULING COSTS INCURRED DUE
TO THE 8" WATER LINE NOT BEING APPROVED FOR CONSTRUCTION.

ON APRIL 8th, 2004, THE EPWU/BSB SENT A LETTER TO THE CITY OF EL
PASO CITY ENGINEER STATING THAT THE MCU HAD BEEN RECEIVED
(SEE THE ATTACHED COPY).

JAN-CAR, INC. COMPLIED WITH REQUESTED INFORMATION BY LETTER
DATED APRIL 26, 2004 SENT TO MR. KAREEM DALLO.

PLEASE SEE THE ATTACHED FIVE INVOICES DETAILING THE RENTAL
OF THE WATER TRUCK FROM 12/8/03 THRU 4/23/04.

1. DOCUMENT NO. 5313289-001-----\$ 2257.20
2. DOCUMENT NO. 5313289-003-----\$ 1980.00
3. DOCUMENT NO. 5313289-004-----\$ 1980.00
4. DOCUMENT NO. 5313289-005-----\$ 1980.00
5. DOCUMENT NO. 5313289-008-----\$ 2138.00

NOTE: WE ARE NOT CHARGING FOR TRUCK DRIVER WAGES.

STAR PAVERS BILLING DATED JAN. 6, 2004-----\$ 3800.00
TOTAL COSTS INCURRED -----\$14,135.20

**CITY OF EL PASO PURCHASING
CHANGE ORDER**

DATE: 06/24/04

CHANGE ORDER NO.: 03

☐ SCOPE CHANGE

☒ CONSTRUCTION CHANGE

PROJECT: Animal Shelter

BID NO.: 2003-201

TO (Contractor): JanCar, Inc.

DEPT. ID#: 31250202

PROJ/GRANT/USER: PPW0051

FUND: 27217

ACCOUNT: 508027

PO NO.: 2004002992

You are directed to make the following changes in this Contract:

1. Add R-19 insulation to "saddle" section of roof.
2. Replace three hollow metal doors in lieu of aluminum doors.
3. Align four dog face ornamentation with wood columns.
4. Place livestock sealer in animal areas in lieu of standard floor sealer.
5. Delete standard floor sealer.

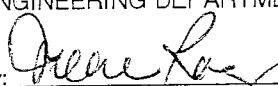
CHANGE ORDER AMOUNT : \$22,450.10

Original Contract Sum	\$3,107,442.00
Net Change by previous Change Orders	\$15,963.57
Contract Sum prior to this Change Order	\$3,123,405.57
Contract Sum will be (increased) (decreased) (unchanged) by this Change Order	\$22,450.10
New Contract Sum, including this Change Order	\$3,145,855.67
Total Net Value of Change Orders To Date	\$38,413.67

Contract Time will be (increased) (decreased) (unchanged)

BY (5) DAYS*

Net Change Order Percentage (Not to exceed 25%) 1.24%

CITY OF EL PASO	ARCHITECT / ENGINEER	CONTRACTOR
TWO CIVIC CENTER PLAZA EL PASO, TX-79901 CITY COUNCIL ACTION REQ'D: CIRCLE ONE: YES NO DATE APPROVED: _____	Prestidge, Smith, Razloznik, Barajas, Bustamante Architects, Inc. (PSRBB)	JanCar, Inc.
ENGINEERING DEPARTMENT: By:  Irene Ramirez, Interim City Engineer	By: _____	By: _____
Date: 6/24/04	Date: _____	Date: _____

* Subject to the terms of the Contract, GENERAL CONDITIONS, SECTION 2.5

REQUEST FOR CHANGE ORDER

TO: Contract Compliance

DATE: 06-25-04

FROM: Eduardo Rodriguez

Engineering ext. 4661

RE: Project: Animal Shelter.

Bid No: 2003-201

Change Order No: 3

Please Indicate Type:

Construction ☒

Scope ☐

Please Indicate Action to PO: Increase ☒

Decrease ☐

Change in Contract Time: 5 Days

Change Order Amount: \$22,450.10

Unforeseen Condition:

Value Engineering: <\$2,100.00>

Error/Omission: \$2,288.50

\$5,303.60

\$1,242.00

\$15,716.00

User Request:

Total \$22,450.10

Description:

1. Add R-19 insulation to "saddle" section of roof.
2. Replace three hollow metal doors in lieu of aluminum doors.
3. Align four dog face ornamentation with wood columns.
4. Place livestock sealer in animal areas in lieu of standard floor sealer.
5. Delete standard floor sealer.

JUN 24 2004

Animal Shelters

Change Order #3

- Problem:
- (1) A change in the metal roof configuration was made and additional R-19 insulation is needed for the "saddle" portion of roof.
 - (2) A change to the door schedule was not reflected on construction plans.
 - (3) Dog face ornamentation does not align with structure's wood columns.
 - (4) A standard type of floor sealer was bid throughout the whole job but the animal areas need a livestock rated stain floor sealer.
 - (5) Delete standard floor sealer in lieu of livestock rated stain sealer. In conjunction with No. 5.

- Solution:
- (1) Add R-19 insulation in the "Saddle" portion of the Roof Construction. ***\$2,288.50 Error and Omission.***
 - (2) Replace 3 hollow metal doors with aluminum entry doors. ***\$5,303.60 Error and Omission.***
 - (3) Align four steel dogface ornamentation to wood columns. ***\$1,242.00 Error and Omission.***
 - (4) Substitute standard floor sealer with livestock rated floor stain. ***\$15,716.00 Error and Omission.***
 - (5) Delete standard floor sealer in lieu of livestock rated material. In conjunction with No. 5. ***<\$2,100.00> Value Engineering.***

Total \$ 22,450.10

JOE WARDY
MAYOR



CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING Jr.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN COOK
DISTRICT NO. 4

DANIEL S. POWER
DISTRICT NO. 5

PAIL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY COBOS
DISTRICT NO. 8

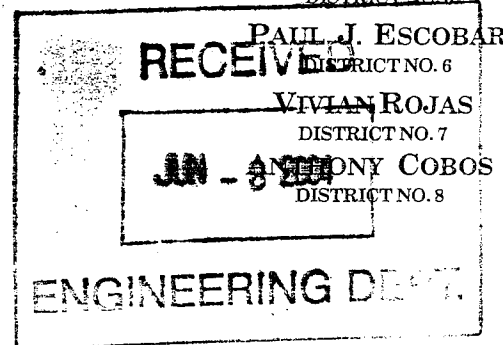
MUNICIPAL SERVICES
Excellence through Teamwork

June 3, 2004

TO: Irene Ramirez, Interim Director
Engineering Department

FROM: Edward Drusina, P.E.
Deputy CAO for Municipal Services

SUBJECT: Animal Control Center Project



In accordance with our interlocal agreement on the above-subject project, the County of El Paso and the City of El Paso must approve all changes. PSRBB Architects, Inc. has sent us a detailed breakdown of Change Order #2 (enclosed) for this purpose. The Animal Shelter Project Management Committee reviewed the change and approved forwarding to these two bodies with a recommendation that it be approved.

Please add this to the city council agenda along with Change Order #1. If I may be of any assistance in the development or explanation of this change, please let me know.

Enclosure

ab

C: Pat Adauto, Deputy CAO for Building and Planning Services

Memo

To: Eddy Rodriguez – City of El Paso Engineering Dept.
From: Bob Pilarski
CC: Preston Brown – JanCar, Inc.
Date: 6/21/2004
Re: Change Order No. 2 – New Animal Shelter Facility

Mr. Rodriguez,

The seven (7) items proposed for Change Order No. 2, were proposed for the following reasons, as discussed on 6-4-04 with Mr. Shadrick and yourself:

1. Lamination of Gypsum Wall Board to CMU wall surfaces in the Conference Room, was requested by the Health Dept for, a more finished appearance. The change is for adding gypsum board, tape and texture. The paint was already included on the CMU wall surfaces. The cost submitted by JanCar is (+\$2,376.00).
2. Additional R-19 Insulation in the "Saddle" portion of the Roof Construction was required due to a change in the metal roof configuration. Initially the roof was to have rigid rooftop insulation, but the submitted metal roofing did not allow for this. The project was bid with a metal roof with No Roof insulation. The R-19 will allow the building envelope to comply with the International Energy Code minimum requirements. The cost submitted by JanCar is (+\$2,288.50).
3. Three (3) additional aluminum entry doors in lieu of hollow metal doors, was requested by the Health Dept. The cost submitted by JanCar is (+\$5,303.60).
4. The relocation of "Dog Faces" over four (4) exterior wood columns was required due to a respacing of the wood columns prior to the bid. The structural steel submittals did not allow for this change, subsequently, when erected, the dog faces did not align with the columns. The cost submitted by JanCar is (+\$1,242.00).
5. Livestock rated floor stain and sealer in lieu of standard floor sealer is required in all the animal areas for resistance to animal waste and urine. The Specifications had 2 types of sealer specified in Sections 03300 and 09930 respectively. Section 03300 listed a standard type sealer for use in Mechanical Rooms and such. The stain and sealer specified in Section 09930 was intended for use in the animal handling areas. The standard type sealer was bid throughout the job and Will Not hold-up in the animal handling areas. The cost submitted by JanCar is (+\$15,716.00)

6. Delete standard floor sealer in lieu of livestock rated material in the animal handling areas. The credit submitted by JanCar is **(-\$2,100.00)**. This item only applies if item No. 6 is accepted.
7. Hauling of water to site while waiting for City/ PSB Agreement was required prior to the installation of the permanent water service. The cost originally submitted by JanCar was **+\$16,255.26** and revised to **+\$14136.20**, on 6-18-04)

These items total an additive change to the Construction Contract of **(+\$38,961.80)**

If you have any questions or require additional information, please call me at 877-2020.



Robert C. (Bob) Filarski, AIA

PSRBB Architects

Prestidge Smith Razloznik Barajas Bustamante Architects, Inc.
1845 Northwestern Drive, Suite A
El Paso, Texas 79912
Phone: (915) 877-2020
Fax: (915) 877-2222

PSRBB
Architects, Inc.

Fax

To: Eddy Rodriguez - City Engineering Dept. **From:** Bob Filarski

Fax: 541-4441

Pages: 3

Phone: X

Date: 6/21/2004

Re: Animal Shelter Change Order No 2

CC: Preston Brown - JanCar 852-9331

☐ **Urgent** ☐ **For Review** ☐ **Please Comment** ☐ **Please Reply** ☐ **Please Recycle**

• **Comments:**

Enclosed is the letter explaining the reasons for requesting the items listed in Change Order No.2.

Should you have any questions or require additional information, please call me.

Thanks - Bob Filarski

PSRBB Architects, Inc.



El Paso City-County Health and Environmental District

Jorge C. Magaña, M.D., F.A.A.P., Director

Mark A. Everett, M.B.A., Public Health Administrator

June 17, 2004

PSRBB Architects, Incorporated
1845 Northwestern Drive Suite A
El Paso, Texas 79912

To Whom It May Concern:

The following items were approved by the El Paso City-County Health and Environmental District on May 24, 2002.

Item 1 – Lamination of Gypsum Wall Board to CMU wall surfaces in Conference Room	\$2,376.00
Item 3 – 3 additional aluminum entry doors in lieu of hollow metal doors	\$5,303.60

The total cost of these alternates is \$7,679.60.

Sincerely,

Jorge C. Magaña, MD, FAAP
Director

General Contractor

Commercial / Industrial
Design / Build / Turnkey
Pre-engineered Buildings / Site-work
Utilities / Concrete / Paving

Jan - Car, Inc.

16000 Ashford Street
Emerald Springs Golf Club (LL)
Horizon City, Texas 79928
(915) 852-9500 Fax: (915) 852-9331
e-mail: jancarinc@aol.com

REQUEST FOR CHANGE ORDER

ADD CEILING INSULATION

PAGE 1 OF 2

DATE: MAY 24, 2004

FAXED: 541-4441-CITY
877-2222-PSRBB

PROJECT : ANIMAL SHELTER BID # 2003-201
5001 FRED WILSON
EL PASO, TEXAS 79930

TO: CITY OF EL PASO, TEXAS
MR. KAREEM DALLO / EDDIE RODRIGUEZ
2 CIVIC CENTER PLAZA
EL PASO, TEXAS 79901-1196

WE ARE TRANSMITTING THE FOLLOWING:

PLEASE SEE THE ATTACHED BREAKDOWN OF COSTS FROM V & R
DRYWALL FOR THE FURNISHING AND INSTALLATION OF R-19
INSULATION LAYED ON TOP OF THE HARD CEILINGS AND THE
ACOUSTICAL CEILINGS ON ROOMS 103, 104, 105, 106, 1/2 LOBBY 102, 107,
109, 110, 108, 111 & 112 FOR THE SUM OF-----\$ 1,990.00

JAN-CAR, INC. OVERHEAD 5%-----\$ 99.50

JAN-CAR, INC. FEE 10%-----\$ 199.00

TOTAL CHANGE ORDER AMOUNT-----\$ 2,288.50

THANK YOU,

MBBROWN
PROJECT MANAGER
JAN-CAR, INC.

ITEM # 2

V&B BRYNALL

1110 N. Piedras
El Paso, Texas 79903

Phone 774-0943
Fax 771-0858

JAN-CAR, INC.
16000 Ashford
Horizon City, TX 79928
(915) 852-9500
Fx-852-9331

5/24/04
RCE 242

April 12, 2004

Jan-Car, Inc.
16000 Ashford
Horizon City, Texas 79928
Fax 852-9331

Attn: Preston Brown

Project: Animal Shelter

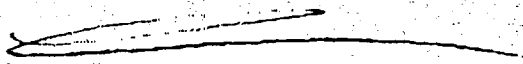
Estimate

Scope of work

1. Install R-19 faced insulation (3328SF) layed on top of the GH hard ceiling and the acoustical ceilings on rooms 103,104,105, 106, 1/2 lobby, 102,107,109,110,108,111 &112.

Labor and material \$1,990.00

Sincerely,


Vicente Rodarte
President

General Contractor

Commercial / Industrial
Design / Build / Turnkey
Pre-engineered Buildings / Site-work
Utilities / Concrete / Paving

Jan - Car, Inc.

16000 Ashford Street
Emerald Springs Golf Club (LL)
Horizon City, Texas 79928
(915) 852-9500 Fax: (915) 852-9331
e-mail: jancarinc@aol.com

REQUEST FOR CHANGE ORDER

SUBSTITUTION OF ALUMINUM DOORS

PAGE 1 OF 3

DATE: MAY 17, 2004

FAXED: 541-4441-CITY
877-2222-PSRBB

PROJECT : ANIMAL SHELTER BID # 2003-201
5001 FRED WILSON
EL PASO, TEXAS 79930

TO: CITY OF EL PASO, TEXAS
MR. KAREEM DHALLO / EDDIE RODRIGUEZ
2 CIVIC CENTER PLAZA
EL PASO, TEXAS 79901-1196

WE ARE TRANSMITTING THE FOLLOWING:

PER YOUR DIRECTIVE, WE ARE SUBMITTING THIS COST BREAKDOWN
FOR THE ADDITIONAL WORK NECESSARY TO FURNISH AND INSTALL
NEW ALUMINUM MEDIUM STILE DOORS WITH HARDWARE IN LIEU OF
THE HOLLOW METAL DOORS AND HARDWARE SPECIFIED.

THE DOOR NUMBERS REFERENCED ARE NO. 11,19 & 64.

THE HM DOORS WILL HAVE TO BE USED TO CLOSE IN / SECURE
BUILDING UNTIL THE ALUMINUM DOORS ORDERED ARRIVE
(5-6 WEEKS LATER).

PLEASE SEE THE ATTACHED BREAKDOWN OF COSTS FROM OUR
SUBCONTRACTORS : ARCH. PRODUCTS CO., INC. ---< \$ 1,988.00 >

CANYON GLASS CO., INC. ---ADD \$ 6,300.00

TEMP. INSTL. OF HM DOORS ---ADD \$ 300.00

TOTAL COST ---\$ 4,612.00

JAN-CAR, INC. OVERHEAD 5% ---\$ 230.60

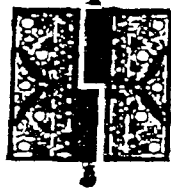
JAN-CAR, INC. FEE 10% ---\$ 461.00

TOTAL CHANGE ORDER AMOUNT ---\$ 5,303.60

THANK YOU,

M. P. BROWN III
PROJECT MANAGER

Item # 3



ARCHITECTURAL PRODUCTS COMPANY INC.

JAN-CAR, INC.
16000 Ashford
Horizon City, TX 79928
(915) 852-9500
(915) 852-9331 Fax

22
5/17/04
PAGE 2 f.

May 14, 2004

Jan-Car Inc.
16000 Ashford St.
Horizon City, Texas

Dear: M.P. Brown

Ref: Animal Shelter
Delete door 11, 19, 64

All of the materials affected by the request for change have been ordered and have been delivered to our warehouse. At this time we are holding materials pending your instructions for installation.

Being these materials are (factory) ordered for this project we cannot return the doors nor hardware to the factory vendors for credit. We do however use similar materials for other on going projects and are willing to restock the hardware for future use.

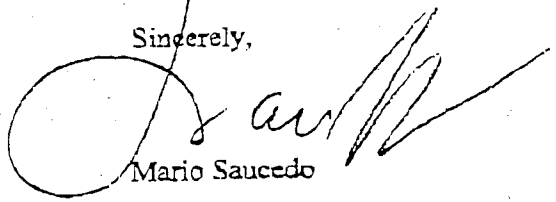
We can allow a credit for the hardware of \$1613.19 and credit for the labor \$375. The total credit will be \$1988.19.

The hollow metal doors are another story. The doors are factory prepared for the specified continuous hinges and are can not return to our stock for future use. We can not issue credit for the doors. The doors of course belong to the owner and should you decide not use them we will more than happy deliver the doors to the owner as directed.

Should you decide to use aluminum doors for these openings have Canyon Glass contact us so we can coordinate the correct material to be used.

Trusting this is the information you require for your needs. Please advise as soon as possible your decision anent this proposed change.

Sincerely,



Mario Saucedo

Cc:ks

JAN-CAR, INC.
16000 Ashford
Horizon City, TX 79928
(915) 852-9500
(915) 852-9331 Fax

5/17/04

Page 3 of 3

PROPOSAL

CANYON GLASS CO., INC.
2810 CHICO COURT
EL PASO, TEXAS 79903-2406

OFFICE: (915) 562-0014
FAX #: (915) 562-0018
N.M.Lic. # 82260

Jan-Car Inc.

WE PROPOSE TO FURNISH AND INSTALL MATERIALS AS DESCRIBED BELOW FOR:

PROJECT: *Animal Shelter*
LOCATION: *Fred Wilson Dr.*

IN ACCORDANCE WITH PLANS CONSISTING OF SHEETS NUMBERED
DATED: AND SPECIFICATIONS DATED:
PREPARED BY:

FOR THE SUM OF: Six thousand three hundred & No/100 dollars.
\$ 6,300.00.

*3 ea 3'0" X 7'0" Medium Stile Dura-Front doors by U. S Aluminum installed at openings
11, 19 & 64. Price includes Von Duprin Series 33 exit devices, LCN 4040 closers, Roton Continuous
hinge, and azurlite tempered glass.*

Doors	\$ 2,700.00
Hardware	\$ 2,900.00
Labor	\$ 700.00

Please allow 5 to 6 weeks for delivery of doors.

EXCLUDE: *Cleaning and protection of glass and aluminum
Lock Cylinders*

****Price good for 30 days**

NET: _____
ACCEPTED: _____
BY: _____
TITLE: _____
DATE: _____

BY: *Gene Davis* GENE DAVIS.
TITLE: *President / Owner*
DATE: *5/17/04*

General Contractor

Commercial / Industrial
Design / Build / Turnkey
Pre-engineered Buildings / Site-work
Utilities / Concrete / Paving

Jan - Car, Inc.

16000 Ashford Street
Emerald Springs Golf Club (LL)
Horizon City, Texas 79928
(915) 852-9500 Fax: (915) 852- 9331
e-mail: jancarinc@aol.com

REQUEST FOR CHANGE ORDER

RELOCATION OF " DOG FACES "

PAGE 1 OF 4

DATE: MAY 17, 2004

FAXED: 541-4441-CITY
877-2222-PSRBB

PROJECT : ANIMAL SHELTER BID # 2003-201
5001 FRED WILSON
EL PASO, TEXAS 79930

TO: CITY OF EL PASO, TEXAS
MR. KAREEM DALLO / EDDIE RODRIGUEZ
2 CIVIC CENTER PLAZA
EL PASO, TEXAS 79901-1196

WE ARE TRANSMITTING THE FOLLOWING:

PER YOUR DIRECTIVE, WE PROCEEDED WITH THE FOLLOWING
DETAILED WORK ON A TIME AND MATERIAL BASES:

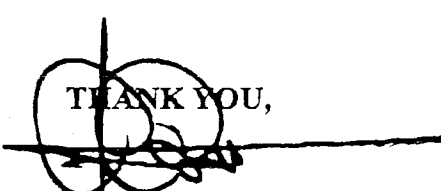
PLEASE SEE THE ATTACHED BREAKDOWN OF WELDER CHARGES
FROM RIVERBEND CRANE & RIGGING SERVICE, INC. FOR THE
REMOVAL AND RELOCATION OF THE STEEL " DOG FACES " SO THAT
THEY ALIGN WITH THE WOOD POLE BODIES.

WORK ORDER NO. 02402	-----	\$ 1,080.00
JAN-CAR, INC. OVERHEAD 5%	-----	\$ 54.00
JAN-CAR, INC. FEE 10%	-----	\$ 108.00

162.00

TOTAL CHANGE ORDER AMOUNT-----\$ 1,242.00

THANK YOU,


M. BROWN
PROJECT MANAGER
JAN-CAR, INC.

Item # 4

5/17/04
PAGE 2 of 4

General Contractor

Commercial / Industrial
Design / Build / Turnkey
Pre-engineered Buildings / Site-work
Utilities / Concrete / Paving

Jan - Car, Inc.

16000 Ashford Street
Emerald Springs Golf Club (LL)
Horizon City, Texas 79928
(915) 852-9500 Fax: (915) 852-9331
e-mail: jancarinc@aol.com

REQUEST FOR QUOTATION

DATE - MAY 13, 2004

PROJECT: ANIMAL SHELTER
BID 2003-201
EL PASO, TEXAS 79905

ARCHITECT: PSRBB

TO SUBCONTRACTOR: RIVERBEND CRANE & RIGGING, INC.
12750 HARNOSE
EL PASO, TEXAS 79927

FURNISH ALL LABOR / MATERIALS NECESSARY TO MOVE "DOG FACES" OVER THE WOOD
POLES.

CALL CRISS @ 588-8893 FOR ADDITIONAL INFORMATION

FAKED
5/14/04
852-1084

THANK YOU,

M. E. BROWN III
PROJECT MANAGER

Per Your Request
We already did
the work. It
took 12 hrs 2 men.
Thurs. 4 hrs 2 men
Friday 8 hrs 2 men
\$75 per hour per man
90X 12 = \$1,080.00



RIVER BEND CRANE & RIGGING

12750-B Harnose Road • El Paso, Texas 79928
(915) 852-1083 • Fax: (915) 852-1084

WORK ORDER

NO. 02402

5/17/04

PAGE 3 of 4

Label: (customer name and address)

San-Car

16000 Ashford

Horizon TV 79928 Phone:

Date 5/17/04 Job No. _____ P.O. _____

Name / Location Animal shelter

Authorization X

PAYMENT TERMS: DUE & PAYABLE UPON COMPLETION

WORK PERFORMED (brief description) Furnish all Labor / Materials necessary
to make "Dog Faces" over the wood poles

[illegible]



RIVERBEND CRANE & RIGGING, INC.
 12750 HARNOME
 EL PASO, TX 79927

5/17/04
 Page 4 of 4

Invoice

BILL TO
Jan-Car 16000 Ashford Horizon City, TX 79928

DATE	INVOICE #
5/17/2004	02402

PROJECT
Animal Shelter

P.O. NO.	TERMS
	Due on receipt

DESCRIPTION	HOURS	RATE/HR	AMOUNT
One Ironworker/Welder	4	45.00	180.00
One Ironworker/Welder	4	45.00	180.00
One Ironworker/Welder	8	45.00	360.00
One Ironworker/Welder	8	45.00	360.00
Moved "Dog Faces" over the wood poles.			
Work Order is Complete, Please Pay Promptly. Thank You			
Total			\$1,080.00

33 9158529331
 04 FRI 09:59 AM KIMMINS KOATINGS

915 581 8000

KIMMINS KOATINGS

PROTECTIVE FLOOR COATINGS • JOINT SEALERS • WATERPROOFING

P 02
 JAN-CAR, INC.
 16000 Ashford
 Horizon City, TX 79928
 (915) 852-9500
 (915) 852-9331 Fax

5/14/04

Page 2 of 5

Jan-Car, Inc.
 16000 Ashford
 Horizon City, TX 79928

May 14, 2004

ATTN: Mr. Preston Brown

RE: Animal Shelter Floor Coatings

Dear Mr. Brown,

After a discussion with the Architect for the Animal Shelter project regarding floor coatings/sealers for those areas listed as "sealed concrete", F3, on the Room Finish Schedule, I provide the following revision to our original proposal:

To furnish all labor, material, and equipment necessary to install **KEMIKO STONE TONE STAIN** at areas designated as "sealed concrete", above referenced project, per plans and specs with the exception being the Mechanical Rooms 117, 157, 161 and the Sallyport, Room #133. Those four rooms will be sealed with **BURKE "AGGREG-GLAZE VOC"**, a clear, UV resistant, dustproof/sealer.

PRICE: \$15,716.00 using "EXCEL 6150" Heavy Duty Clear Sealer (this sealer is recommended by Kemiko for the conditions found in a animal/livestock facility)

Item No 5

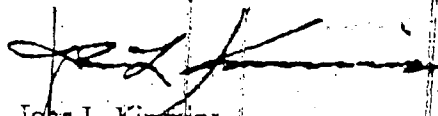
\$32,041.00 using "MULTI-CLEAN ULTRA ROCK ULTRA-VIOLET FLOOR COATING"

Note: both of the prices listed above include the sealing at the Mechanical Rooms and the Sallyport using the Burke Aggregate VOC.

Sales/use taxes are not included; prices are FOB job site.

Thank you for the opportunity to provide this quotation.

Sincerely,
 KIMMINS KOATINGS


 John L. Kimmins
 President

General Contractor

Commercial / Industrial
Design / Build / Turnkey
Pre-engineered Buildings / Site-work
Utilities / Concrete / Paving

Jan - Car, Inc.

16000 Ashford Street
Emerald Springs Golf Club (LL)
Horizon City, Texas 79928
(915) 852-9500 Fax: (915) 852- 9331
e-mail: jancarinc@aol.com

TRANSMITTAL

PAGE 1 OF 5

DATE: MAY 14, 2004

FAXED
5/14/04

PROJECT : ANIMAL SHELTER BID # 2003-201
5001 FRED WILSON
EL PASO, TEXAS 79930

TO: BOB FILARSKI
PSRBB
1845 NWESTRN. DR. SUITE A
EL PASO, TEXAS 79912

WE ARE TRANSMITTING THE FOLLOWING:

PLEASE SEE THE ATTACHED QUOTATION BREAKDOWN FOR THE
REQUESTED CONCRETE FLOOR FINISHING.

THE INCLUDED AMOUNT BID BY KIMMINS KOATINGS FOR SEALED
CONCRETE WAS \$ 2,100.00. THIS AMOUNT WILL CREDITED IF THE
EXCEL OR MULTI-CLEAN SYSTEM IS CHANGE ORDERED.

THANK YOU,


MPBROWN
PROJECT MANAGER

Item No 6

Items #5 & #6

**CITY OF EL PASO PURCHASING
CHANGE ORDER**

DATE: 06/24/04	CHANGE ORDER NO.: 04
	<input type="checkbox"/> SCOPE CHANGE <input checked="" type="checkbox"/> CONSTRUCTION CHANGE
PROJECT: Animal Shelter	BID NO.: 2003-201
TO (Contractor): JanCar, Inc.	DEPT. ID#: 31250202
	PROJ/GRANT/USER: PPW0051
	FUND: 27217
	ACCOUNT: 508027
	PO NO.: 2004002992

You are directed to make the following changes in this Contract:

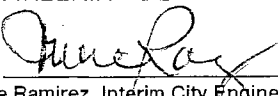
Add the following Alternates No. 8 Animal Holding Cages, No. 7 Rock Wall, No. 2 Millwork and Cabinetry.
(SEE ATTACHMENTS)

CHANGE ORDER AMOUNT : \$229,538.00

Original Contract Sum	\$3,107,442.00
Net Change by previous Change Orders	\$38,413.67
Contract Sum prior to this Change Order	\$3,145,855.67
Contract Sum will be (increased) (decreased) (unchanged) by this Change Order	\$229,538.00
New Contract Sum, including this Change Order	\$3,375,393.67
Total Net Value of Change Orders To Date	\$267,951.67

Contract Time will be (increased) (decreased) (unchanged) **BY (60) DAYS***

Net Change Order Percentage (Not to exceed 25%) **8.62%**

CITY OF EL PASO	ARCHITECT / ENGINEER	CONTRACTOR
TWO CIVIC CENTER PLAZA EL PASO, TX-79901 CITY COUNCIL ACTION REQ'D: CIRCLE ONE: YES NO DATE APPROVED: _____ ENGINEERING DEPARTMENT: By:  Irene Ramirez, Interim City Engineer Date: 6/24/04	Prestidge, Smith, Razloznik, Barajas, Bustamante Architects, Inc. (PSRBB) By: _____ Date: _____	JanCar, Inc. By: _____ Date: _____

* Subject to the terms of the Contract, GENERAL CONDITIONS, SECTION 2.5

REQUEST FOR CHANGE ORDER

TO: Contract Compliance DATE: 06-24-04
FROM: Eduardo Rodriguez Engineering ext. 4661
RE: Project: Animal Shelter Bid No: 2003-201

Change Order No: 4

Please Indicate Type: Construction ☐ Scope ☒

Please Indicate Action to PO: Increase ☒ Decrease ☐

Change in Contract Time: 60 Days

Change Order Amount: \$229,538.00

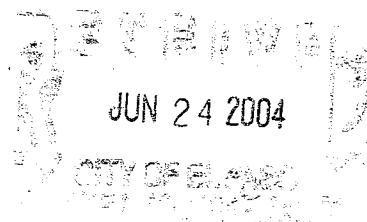
Unforeseen Condition:

Value Engineering:

User Request: \$173,612.00
\$12,619.00
\$43,307.00

Total \$229,538.00

Description: Add the following Alternates No. 8 Animal Holding Cages, No. 7 Rock Wall, No. 2 Millwork and Cabinetry. (SEE ATTACHMENTS)



CHARLES L. SCRUGGS
COUNTY COMMISSIONER PRECINCT #1
(915) 546-2014 * Fax (915) 546-2198



COUNTY COURTHOUSE
500 E. SAN ANTONIO ST., SUITE 301
EL PASO, TEXAS 79901

County of El Paso
OFFICE OF THE COMMISSIONERS' COURT

June 7, 2004

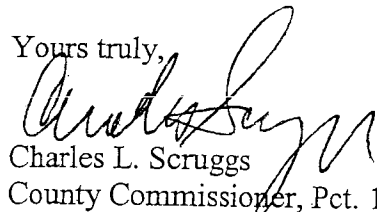
To Whom It May Concern,

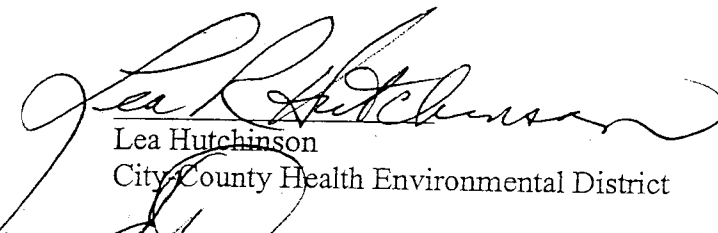
The El Paso Animal Shelter Project Management Committee met on June 7, 2004 to discuss alternate change orders regarding the animal shelter. After considerable discussion the Committee approved the following alternates to the Animal Shelter Project:

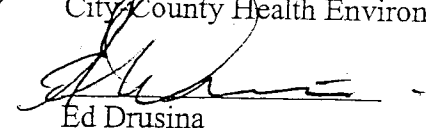
Alternate No.2 Millwork and Cabinetry-	<u>\$43,307.00</u>
Alternate No. 7 Rock Wall-	<u>\$12,619.00</u>
Alternate No 8-Animal holding Cages-	<u>\$173, 612.00</u>
TOTAL-	<u>\$229, 583.00</u>

The Committee's vote was unanimous pursuant to the Interlocal Agreement between the City of El Paso and the County of El Paso. It is the recommendation of the Committee that the City of El Paso approve the above-referenced alternates.

Yours truly,


Charles L. Scruggs
County Commissioner, Pct. 1
El Paso, Texas


Lea Hutchinson
City/County Health Environmental District


Ed Drusina
City of El Paso

Animal Shelters

Change Order #4

Problem: (1) Funding not available during awarding of contract for Alternates No. 8 Animal Holding Cages, No. 7 Rock Wall, and No. 2 Millwork and Cabinetry.

Solution: (1) Funding is now available for Alternates No. 8 Animal Holding Cages ***\$173,612.00***, No. 7 Rock Wall ***\$12,619.00***, No. 2 Millwork and Cabinetry ***\$43,307.00. User Request.***

Total \$ 229,538.00

ALTERNATE NO. 1: Wardrobe Lockers and Benches: The work consists of providing Single-Tier Wardrobe Lockers and Benches, as specified and as indicated on drawings, in Room No. 120 - Veterinary Tech's Office, Room No. 140 - Men's Restroom and Room No. 142 - Women's Restroom.

ALTERNATE NO. 2: Millwork and Cabinetry: The work consists of providing additional Millwork and Cabinetry, as specified and as indicated on drawings, in Room No. 103 - Meeting Room, Room No. 116 - Laundry, Room No. 139 - Break Room, Room No. 143 - Supervisor's Office, Room No. 145 - Dispatch, Room No. 147 - Clerk/ Business Specialist's Office and Room No. 148 - ACO's Office.

ALTERNATE NO. 3: Trellis at Kennel Area: The work consists of providing additional Painted Steel Trellis, as specified and as indicated on drawings, to the North, West and East Facades of the Kennel Buildings. *Note: Trellis on South Side of Kennel Buildings is part of the Base Bid.*

ALTERNATE NO. 4: Tower at Entry to Kennel Area: The work consists of providing the Entry Tower, as specified and as indicated on drawings, at the Southwest corner of the Kennel Area, to include but not limited to concrete, unit masonry, metal fabrications, roof joists, roof deck, roofing material, exterior insulation and finish system, gypsum drywall assemblies, painting and electrical systems and equipment.

ALTERNATE NO. 5: Mosaic Ceramic Tile Mural on Tower at Entry to Kennel Area: The work consists of providing an *Allowance of Forty Four Thousand Nine Hundred Forty and 00/100 dollars (\$44,940.00)* for the design and installation of a Mosaic Ceramic Tile Mural by Artist, Sabina Munoz (915) 587-4061, as indicated in drawings and Appendix "B" of the Project Manual.

ALTERNATE NO. 6: Walkway Bridge: The work consists of providing a Walkway Bridge, as indicated on the Drawings, on the South side of the building, to include but not limited to concrete and metal fabrications

ALTERNATE NO. 7: Rock Wall: The work consists of providing a 6' high rock wall and steel access gates, as specified and as indicated on drawings in lieu of the chain-link fencing and gates, around the North and West sides of the Employee Parking Area.

ALTERNATE NO. 8: Animal Holding Cages: The work consists of providing stainless steel animal holding cages, as specified and as indicated on drawings in Room No.'s 111 - Cat Adoption, 113 - Cat Quarantine, 114 - Dog Quarantine, 123 - Recovery, 127 - Dog Isolation, 131- Exotic, 133 - Sallyport, 136 - Euthanasia, 138 - Cat Isolation and 159 - Small Animal Kennel Area.

SUM TOTAL BASE BID I, BASE BID IA, ALTERNATE 1, ALTERNATE 2, ALTERNATE 3,
ALTERNATE 4, ALTERNATE 5, ALTERNATE 6, ALTERNATE 7 AND ALTERNATE 8:



PRESTIDGE • SMITH • RAZLOZNIK • BUSTAMANTI • BARTIA
ARCHITECTS, INCORPORATED

June 8, 2004

Items for Animal Shelter Change Order No. 3

The items scheduled for inclusion in Change Order No. 3 are Alternate Bid Items that were not initially accepted during the Bidding Phase. These items are intended to be funded by the remaining amount in the Project Contingency Fund, as approved by the Animal Shelter Project Management Committee at a Public Meeting held Monday, June 7, 2002. Committee Members include the Following:

Charles Skrugge - County Commissioner, El Paso County
Ed Drusina - Director of Public Works, City of El Paso
Dr Lee Hutchison - El Paso City/ County Health District
James Kluetz - Public Member

Item 1 - Alternate No. 2 - Millwork and Cabinetry: Provide Millwork and Cabinetry, as specified and as indicated on drawings, in Room No. 103 - Meeting Room, Room No. 116 - Laundry, Room No. 139 - Break Room, Room No. 143 - Supervisor's Office, Room No. 145 - Dispatch, Room No. 147 - Clerk/ Business Specialist's Office and Room No. 148 - ACO's Office. **+ \$ 43,307.00**

Item 2 - Alternate No. 7 - Rock Wall: Provide a 6' high rock wall and steel access gates, as specified and as indicated on drawings in lieu of the chain-link fencing and gates, around the North and West sides of the Employee Parking Area. **+ \$ 12,819.00**

Item 3 - Alternate No. 8 - Animal Holding Cages: The work consists of providing stainless steel animal holding cages, as specified and as indicated on drawings in Room No.'s 111 - Cat Adoption, 113 - Cat Quarantine, 114 - Dog Quarantine, 123 - Recovery, 127 - Dog Isolation, 131 - Exotic, 133 - Sallyport, 136 - Euthanasia, 138 - Cat Isolation and 139 - Small Animal Kennel Area. **+ \$ 173,812.00**

Combined with Change Order No's. 1 & 2 the total amount of Change Orders to date would be CO #1 (\$ 898.38) + CO #2 (\$41,061.88) + CO #3 (\$229,838) = **+ \$271,315.95**

This amount (\$271,315.95) represents 8.73% of the Original Contract Sum.

The prices submitted by the Contractor have been adjusted from the initial bid submittals to represent applicable cost increases since the time that the Project initially bid. Alternate No's. 3, 4, 5 and 6 were NOT ACCEPTED by the Animal Shelter Project Management Committee at this time

Should you have any questions or require additional information, please call me at 877-2020

Respectfully Submitted,

Robert C. (Bob) Filarski, AIA
PSRBB Architects

1845 NORTHWESTERN DRIVE
SUITE A
EL PASO, TEXAS 79912
(915) 877-2020 FAX (915) 877-2222

General Contractor

Commercial / Industrial
Design / Build / Turnkey
Pre-engineered Buildings / Site-work
Utilities / Concrete / Paving

Jan - Car, Inc.

16000 Ashford Street
Emerald Springs Golf Club (LL)
Horizon City, Texas 79928
(915) 852-9500 Fax: (915) 852-9331
e-mail: jancarinc@aol.com

REQUEST FOR CHANGE ORDER**ADD ALTERNATES 2, 3, 4, 5, 6, 7, & 8****PAGE 1 OF 12****DATE: MAY 26, 2004****FAXED: 541-4441 CITY**
877-2222-PSRBB

PROJECT: ANIMAL SHELTER BID # 2003-201
5001 FRED WILSON
EL PASO, TEXAS 79930

TO: CITY OF EL PASO, TEXAS
MR. KAREEM DALLO / EDDIE RODRIGUEZ
2 CIVIC CENTER PLAZA
EL PASO, TEXAS 79901-1196

WE ARE TRANSMITTING THE FOLLOWING:

PLEASE SEE THE ATTACHED REVISED PROPOSALS FOR ALL OF THE REMAINING ALTERNATES. ALL PROPOSALS HAVE BEEN ADJUSTED TO REFLECT MATERIAL AND LABOR INCREASES IN THE LAST SEVEN (7) MONTHS.

- ACCEPTED** → 1. **ALTERNATE NO. 2: MILLWORK AND CABINETRY** ————— \$ 43,307.00
(LAMINATE MATERIAL INCREASES)
- NOT ACCEPTED** → 2. **ALTERNATE NO. 3: TRELLIS AT KENNEL AREA** ————— \$ 88,841.00
(DEMOLITION, STEEL, WD. COLUMNS, MASONRY AND GENERAL CONDITIONS INCREASES)
- NOT ACCEPTED** → 3. **ALTERNATE NO. 4: TOWER AT ENTRY TO KENNEL AREA** — \$ 31,048.00
(DEMOLITION, STEEL, & MASONRY INCREASES)
- NOT ACCEPTED** → 3. **ALTERNATE NO. 5: MOSAIC CERAMIC TILE MURAL ON TOWER AT ENTRY TO KENNEL AREA** ————— \$ 68,853.00
(SABRINA Y JOAQUIN RAISED ALLOWANCE \$ 15,940.00)
- NOT ACCEPTED** → 4. **ALTERNATE NO. 6: WALKWAY BRIDGE** ————— \$ 28,141.00
(STEEL AND CONCRETE INCREASES)

NOTED
SEE PAGE
TWO
ADDED TWO
EXTENSION

General Contractor

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Jan - Car, Inc.

16000 Ashford Street
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(915) 852-9500 Fax: (915) 852-9331
e-mail: jancarinc@aol.com

REQUEST FOR CHANGE ORDER

ADD ALTERNATES 2, 3, 4, 5, 6, 7, & 8

PAGE 2 OF 2.

ACCEPTED → 5. ALTERNATE NO. 7: ROCK WALL _____ \$ 12,619.00
(STEEL & LABOR INCREASES)

ACCEPTED → 6. ALTERNATE NO. 8: ANIMAL HOLDING CAGES _____ \$ 173,612.00
(STEEL AND GENERAL CONDITIONS INCREASES)

PLEASE NOTE THAT TIME IS OF THE ESSENCE. ALL REVISED QUOTATIONS HAVE A SHORT 15 TO 30 DAY LIFE DUE TO THE CONTINUING MATERIAL INCREASES.

THE ARTISTS TIME REQUIRED TO INSTALL THE MOSAIC TILE ON THE TOWER - AFTER IT HAS BEEN COMPLETED - IS EIGHTEEN (18) WEEKS. THE ANIMAL SHELTER PROJECT WILL BE COMPLETELY FINISHED BY THE LAST OF JULY (WITHOUT ALTERNATES). WE WOULD REQUEST THAT ALL RETAINAGES BE RELEASED PRIOR TO THE ARTIST FINISHING FOUR AND ONE-HALF MONTHS LATER.

ACCEPTED → WE REQUEST A SIXTY DAY TIME EXTENSION TO PERFORM THIS WORK.

THANK YOU,

MPBROWN
PROJECT MANAGER
JAN-CAR, INC.